



Facility and Location Information – WSDA Organic Program

Business Name: _____ **Cert No:** _____

Facilities and locations are any areas other than organic sites (fields) under your management that are used to produce, process, or handle an organic product. These areas need to be covered by your organic system plan and may be inspected.

Location Information

Location name (if applicable): _____

Address (or location): _____

City: _____ State: _____ Zip code: _____

Activity Information

Identify the general types of activities occurring at this facility or location

General activities:

- ☐ Equipment storage
- ☐ Input material storage
- ☐ Record storage
- ☐ Retail sales to public

Production activities:

- ☐ Milking parlors
- ☐ Livestock barns or housing
- ☐ Propagation houses

Handling and processing activities:

- ☐ Brokering or marketing of products
- ☐ Multi-ingredient processing
- ☐ Packaging and/or labeling products
- ☐ Pre-sizing or sorting products
- ☐ Single ingredient processing
- ☐ Slaughter of livestock
- ☐ Storage of bulk/unpackaged products
- ☐ Storage of packaged products
- ☐ Transloading, combining, or splitting bulk shipments

Description

Provide a description of the specific activities occurring at this location, or any additional comments or information.

By printing your name below and submitting this form you attest that all information provided on this form is correct and accurate

Print name: _____ Date: _____

Title _____